

TOWN OF GRANUM
REGULAR COUCIL MEETING

Drop In Center – 306 Railway Avenue, Granum, Alberta

September 10, 2019 – 6:30 pm

1. CALL TO ORDER

Meeting was called to order at 6:30 pm by Harold Johnsrude.

In attendance Official Administrator Harold Johnsrude, Interim CAO Terry Hurlbut and members of the public.

2. AGENDA

Official Administrator Johnsrude moved the agenda be approved with the removal of Item 6 (Financial report) and addition to the agenda of items 9(a) (ii) Appointment to the Library Board, 9(e) Funding to Recreation Board, and Item 12 (b) Correspondence from South Grow Regional Initiative. CARRIED

3. MINUTES

a) Minutes of August 13, 2019

Official Administrator Johnsrude moved to approve the minutes of the Council meeting held on August 13, 2019: CARRIED

4. PUBLIC HEARING

No public hearing was held.

5. DELEGATIONS

No delegations were present.

6. FINANCE

No Financial Report was available

7. BY-LAW & POLICY

a) Respectful Workplace Policy

Moved by Official Administrator Harold Johnsrude to approve the Respectful Workplace Policy: CARRIED

b) Hazard Assessment Policy

Moved by Official Administrator Harold Johnsrude to approve the Hazard Assessment Policy: CARRIED

8. BUSINESS ARISING

There was no Business arising.

9. NEW BUSINESS

a) Library Board

i) Appointment of Financial Reviewer.

Official Administrator Harold Johnsrude moved to appoint Cindy Scott as the Financial Reviewer for the 2019 Financial Statements of the Granum & District Library Board: CARRIED

ii) Appointment of Member to the Library Board

Official Administrator Harold Johnsrude moved to appoint Kim Berreth, member at large, to the Granum and District Library Board for a term to expire at the next Organizational Meeting. CARRIED

b) Town of Granum - Auditor

Official Administrator Harold Johnsrude moved to appoint the firm of Meyers, Norris, Penny, from Lethbridge, as the Town of Granum Auditors for the year ending December 31, 2019: CARRIED

c) Granum Emergency Management

i) Director of Emergency Management

Official Administrator Harold Johnsrude moved to affirm David Fehr as the Director of Emergency Management for the Town of Granum: CARRIED

ii) Deputy Director of Emergency Management

Official Administrator Harold Johnsrude moved to defer the appointment of a Deputy Director of Emergency Management for the Town of Granum to the October 8th Council Meeting: CARRIED

d) Excavation in SE31-10-26-W4th

Official Administrator Harold Johnsrude provided a verbal report concerning the deep pit at this location and the Town & MD of Willow Creek concerns over the dangerous situation due to inadequate fencing at the site. The situation is still being evaluated but safety is the main concern. If a formalized decision is required of Council to alleviate or rectify the matter, it will be presented at a Special Council Meeting if necessary.

e) Transfer of funds to Recreation Board

The following funds were recommended to be transferred to the Recreation Board bank account:

! Remaining 2019 Recreation budget	\$15,500
! 2018 unexpended funds (Feb/19 Council motion)	\$ 3,163
! Funds in Recreation Board bank account when closed	\$ 380

Official Administrator Harold Johnsrude moved that \$19,043 be transferred to the Recreation Board bank account. CARRIED

10. **COMMITTEE/OTHER REPORTS**

a) Granum & District Recreation Board

Moved by Harold Johnsrude to receive for information the Minutes of August 13, 2019 meeting of the Granum & District Recreation Board: CARRIED.

11. **ADMINISTRATION REPORT**

Official Administrator Harold Johnsrude provided a verbal report that the Viability Study is still being completed and a draft has been circulated to various participants involved with Alberta Municipal Affairs. Dates have not been established but the expectation is a presentation to the public will be done in October with a vote possibly in late October.

Interim CAO Hurlbut provided a verbal report on topics as follows:
Utility bills, a second water main break to be repaired, Infrastructure Audit nearing completion, staffing for Town positions, grass cutting, arborist (tree inventory), stop and yield sign replacement and update on grants to be received from Province.

12. CORRESPONDENCE

The following correspondence was received for information

- a) Alberta Municipal Affairs – Provincial Grant funding for 2019
- b) South Grow Regional Initiative – Report to Mayor and Reeves

13. CONFIDENTIAL

There were no topics of confidential nature presented.

14. ADJOURNMENT

Official Administrator Johnsrude declared the meeting adjourned at 6:59 p.m.

Official Administrator

Interim Chief Administrative Officer