

**TOWN OF GRANUM
PROVINCE OF ALBERTA**

Town Council Governance Committee

**January 22, 2019 –2:26 PM
Granum Drop In Centre 306 Railway Avenue, Granum, Alberta**

In attendance: Mayor Duncan McLean, Deputy Mayor Nancy Cormier, Councillors: Arlette Heck, Helen Kehoe, CAO Sandy Chrapko and Cheryl Tull-Johnson Administrative Assistant, and members of the public

CALL TO ORDER: Mayor McLean called the committee meeting to order at 2:28 PM

AGENDA: 1. **Adoption of Agenda**

MOVED BY COUNCILLOR HECK that the Agenda for the December 5, 2018, Governance Committee Meeting be adopted as amended, by adding

a) Meeting dates for meeting on prospective development.

And the agenda items on the agenda to follow in sequence.

**CARRIED
01-22-01-19**

BUSINESS: a) **Meeting Dates on Prospective Development**

Council Regular Meeting Dates and governance committee dates were provided to Councillor Cormier

b) Communications Policy

MOVED BY COUNCILLOR KEHOE that Policy 2019-01 being a policy on communication for both internal and external communications of the Town of Granum be recommended for approval at a Council Meeting.

**CARRIED
02-22-01-19**

c) Town Float/Mascot

Administration was requested to bring forward a sample letter for Council to review regarding with regards to any interest in promotion of a Mascot from the School and or/ a Float Committee for the Town of Granum.

d) Criminal Record Check-Town Boards & Committees

Recommendation that a policy be prepared for Town Boards,/Committees/ Commissions/Staff and be brought forward for Council consideration



e) **Release of Confidential/Draft Items-Council Code of Conduct**

Recommendation that council acknowledge and abide by the Code of Conduct, the Town of Granum Procedural By-Law and the MGA

f) **Council attendance at Conferences/Seminars**

Recommendation that a policy be brought forward for council review

g) **Strategic Plan**

Recommendation that council provide their ideas and input for administration to bring forward in a draft Strategic Plan.

ADJOURNMENT:

MOVED BY COUNCILLOR KEHOE to adjourn the Governance Committee Meeting at 2:52 PM.

**CARRIED UNANIMOUSLY
03-22-01-19**



Mayor- Duncan McLean



CAO Sandy Chrapko