

**TOWN OF GRANUM
PROVINCE OF ALBERTA**

**REGULAR COUNCIL MEETING MINUTES– January 9, 2018 - 6:30 PM
Granum School, 338 Dufferin Street, Granum, Alberta**

**In attendance: Mayor Helen Kehoe, Councillors: Bernie Kennedy, Arlette Heck, Duncan McLean, CAO Sandy Chrapko; Members of the Public, Absent: Deputy Mayor Barin Beresford
(due to vacation)**

1. CALL TO ORDER: Reminder by Mayor Kehoe to turn off all electronic recording devices and that Council will not take comments or questions from the galley as per the Town of Granum Procedural By-Law.

2. AGENDA: Adoption of Agenda- January 9, 2018

MOVED BY COUNCILLOR MCLEAN that the agenda be adopted as amended.
CARRIED UNANIMOUSLY
01-09-01-18

3. MINUTES Adoption of Council Meeting Minutes

MOVED BY COUNCILLOR HECK that the minutes of the Regular Meeting of December 12, 2017 be adopted as presented.

Councillor Kennedy abstained as he was absent.

CARRIED
02-09-01-18

4. PUBLIC HEARING: N/A

5. DELEGATION: N/A

6. FINANCE: a) **Accounts Payable List for January 9, 2018**

MOVED BY COUNCILLOR HECK that the accounts payable list for the period to January 9, 2018 in the amount of \$27,687.91 be approved.

CARRIED UNANIMOUSLY
03-09-01-18

FINANCE CON'T: **Accounts Payable for JP's Petro**

MOVED BY COUNCILLOR HECK that the accounts payable list for JP's Petro for the period to January 9, 2018 in the amount of \$612.42 be approved.

CARRIED UNANIMOUSLY
04-09-01-18



FINANCE CON'T:

Acknowledgement of December, 2017 Payroll

MOVED BY COUNCILLOR HECK that Council acknowledge the December 2017 payroll in the amount of \$19,254.48

**CARRIED UNANIMOUSLY
05-09-01-18**

Account Payable Greenstar Homes

MOVED BY COUNCILLOR HECK that Council approve the payment of \$42,096.90 from the Canada 150 Project to be paid to Greenstar Homes.

**CARRIED UNANIMOUSLY
06-09-01-18**

b) 2018 Interim Operating Budget

MOVED BY COUNCILLOR KENNEDY that Council approve the 2018 Interim operating budget as amended with the purchase immediately transferred from the operating reserve for the purchase of the Muni-Ware Accounting system, support, and associated costs, to be replaced in the operating reserve, within the final budget.

AND

That Council direct administration to proceed with the new Utility By-Law.

**CARRIED UNANIMOUSLY
07-09-01-18**

**7. BUSINESS ARISING
FROM PREVIOUS
MINUTES:**

a) By-Law Agreement-Town of Fort Macleod

MOVED BY COUNCILLOR HECK that Council approve the service agreement between the Town of Fort Macleod and the Town of Granum for By-Law Services from the period of January 1, 2018 to June 30, 2018 with the inclusion of By-Law 2011-04 to Item #10 List of By-Laws being enforced.

And

That the Town of Granum request that Schedule A be amended to reflect the new dates and that the "Scope of Work" be removed.

**CARRIED UNANIMOUSLY
08-09-01-18**

b) Granum Historical Board-Community Foundation Grant

MOVED BY COUNCILLOR MCLEAN that Council approve that the Historical Board be provided with a letter of support for the installation of a washroom project under the Community Foundation Program provided that the Historical Board cover all costs including utility services.

**CARRIED UNANIMOUSLY
09-09-01-18**

8. NEW BUSINESS:

a) Emergency Management Seminar

MOVED BY COUNCILLOR MCLEAN that Council Members wishing to attend the Emergency Management Seminar on April 4, 2018, from 1 PM to 4:30 PM at the Bridges Golf Course Clubhouse be authorized to attend and to provide notice of their attendance to the CAO.

**CARRIED UNANIMOUSLY
10-09-01-18**

b) Capital Plan Priorities

MOVED BY COUNCILLOR HECK that Council provide a list of capital projects to the MLA's office that are a priority to the Town of Granum being:

- 1) New town office; 2) storm water drainage/retention pond; 3) water line enlargement; 4) sewer line and manhole upgrades; 5) street paving

**CARRIED UNANIMOUSLY
11-09-01-18**

c) Granum Recreation Leisure and Fitness Park

MOVED BY COUNCILLOR KENNEDY that Council postpone the New Business Item 8-c Granum Recreation Leisure and fitness Park to a Governance meeting of Council for further review.

**CARRIED UNANIMOUSLY
12-09-01-18**

**9. CAO/TOWN
FOREMAN'S REPORT:**

a) CAO Report-- provided to Council

MOVED BY COUNCILLOR KENNEDY to accept the CAO report as presented.

**CARRIED UNANIMOUSLY
13-09-01-18**

**10. COUNCIL AND
COMMITTEE
REPORTS:**

MOVED BY COUNCILLOR MCLEAN to accept the Council and Committee reports as presented as information.

**CARRIED UNANIMOUSLY
14-09-01-18**

11. CORRESPONDENCE:

MOVED BY COUNCILLOR MCLEAN that the Correspondence as listed be accepted as information.

**CARRIED UNANIMOUSLY
15-09-01-18**

12. IN CAMERA:

As per Section 197 (2) MGA and Section 24 (1) (a) (b) FOIP

MOVED BY COUNCILLOR HECK that Council move into an "in camera" session at 8:29 PM.

**CARRIED UNANIMOUSLY
16-09-01-18**

MOVED BY COUNCILLOR MCLEAN that Council move out of the "in camera" session and into the regular meeting of January 9, 2018 at 8:50 PM.

**CARRIED UNANIMOUSLY
17-09-01-18**

a) **Alberta Human Rights Commission**

MOVED BY COUNCILLOR MCLEAN that Council direct administration to follow the advice of the Town lawyer regarding the Alberta Human Rights Commission on complaint #S2016/09/0175 regarding conciliation.

**CARRIED UNANIMOUSLY
18-09-01-18**

b) **Letter of Concern**


MOVED BY COUNCILLOR MCLEAN that the CAO respond to the letter received advising that Council acknowledges the concern and all are aware of the issue.

**CARRIED UNANIMOUSLY
19-09-01-18**

13. ADJOURNMENT:

MOVED BY COUNCILLOR MCLEAN that the meeting adjourn At 8:52 PM.

**CARRIED UNANIMOUSLY
20-09-01-18**



Mayor Helen Kehoe



CAO Sandy Chrapko